

Curriculum Administration (CA):

In Summer 2016, we will complete the long planned and much anticipated purchase of a student curriculum management (SCM) tool, which will allow us to systematically collect, track, approve and archive program, curriculum and course data, including learning outcomes. The initial configuring, testing, implementing and training associated with the CM is expected to last for the entirety of 2016-2017.

Additionally, our office took over the State Authorization (SA) function in May 2016. Functionally integrating SA with CA and cross-training personnel will be another major task in 2016-17.

Among the major tasks associated with implementation of the CM are:

- In conjunction work with the Process Office, map out the curriculum approval process in each academic college: **Summer 2016**.
- Train all campus users including (faculty, staff, and administrators) who must enter and approve curriculum changes after implementation is completed: **Fall 2016**.
- Integration of CM with PeopleSoft and Acalog: **Fall 2016**.
- Work with other campus offices to make their processes electronic, including R401, enforced prerequisite changes, General Education approvals, Learning Outcome collection and tracking, and State Authorization triggers: **Spring 2017**.
- A soft roll out for Spring 2017 curriculum and be fully electronic for the Summer/Fall 2017 curriculum changes.
- Work with Scheduling during implementation of their new electronic process to minimize impact and to better align our deadlines.

Other major projects for 2016-2017 will include:

- Create a report for a comprehensive list of all course and class fees in a department for annual review.
- Create a working group of Directors of Graduate Studies (DOGS) to further develop the Graduate portion of the General Catalog, after the Graduate School completes its collection of Student Handbooks.
- Full cross-training between Lyndi and Amanda between Curriculum Administration and State Authorization.

Curriculum Administration for 2015-16:

- Processed:
 - over **1900 curricular changes** (to date). This is up from 1300 total for 2014-2015
 - requirement changes for **120 academic programs** for the General Catalog
 - **41 new degrees and degree change proposals** (R401)